

Center Stage Performing Arts Studio  
SEPTEMBER 1, 2009 - AUGUST 31, 2010

**COMPANY CONTRACT**

This constitutes the agreement between student/responsible party and Center Stage Performing Arts Studios, for all classes and/or activities the student is pursuing at or with Center Stage Performing Arts Studio. This agreement supersedes all other agreements as of the date signed below.

Please Note: **"You or Student"** below represents either the student or responsible party.

**1. COMPANY COMMITMENT:** By joining a Center Stage competing/performing company you understand that you are contracting from September 1, 2009 – August 31, 2010. By signing below you acknowledge the commitment that you are making to be a company member and that your place on the company is crucial for the success of the team. If for ANY REASON you decide to stop dancing with your company you agree that you will continue to pay tuition plus any competition/costume fees incurred through the contract period stated above.

**You understand that company tuition is prorated for the year which means that your tuition will remain the same when we extend or hold additional rehearsals, cancel rehearsals or have 3, 4 or 5 weeks in a month.** You also understand that in the event it is necessary to cancel rehearsal due to holiday's or by request of your company director, this prorated policy also applies. Tuition does not include competition fees, costumes, director's fees, travel or any other costs outside the monthly tuition fee. There are **NO exceptions to cancel this contract-please do not ask to be excused from this contract. PLEASE NOTE: Company/Team practices are not held in August, however, tuition is still due.** Tuition can be applied to the Jazz or Ballroom intensive that will be held in August, but tuition amounts must be met. If intensive fees are more than tuition due, you must pay the full intensive cost. If intensive fees are less than tuition due, you must pay your tuition amount.

**2. COSTUME FEES:** As a company member you will be responsible for costume fees for each dance that you compete with. These costs will depend on the number of dances that your company takes to competition. Please be aware that many costumes can vary in price and you will be responsible for payment of each costume once they have been ordered. Students will not receive a costume until their costume fee has been paid. Costumes that are rented must be returned to Center Stage at the end of the contract period. Rental costumes that are not returned at the end of the contract period will be charged a replacement fee.

**3. DIRECTOR-ADMIN/COMPETITION FEES:** As a company member you will be billed a director's fee & competition fees for each competition you attend. Fee's will vary depending on the competition and number of dances your company competes. If tuition and/or competition fees have not been received by the competition fee deadlines, you will risk being pulled from all company dances and these fees will still be due whether you are able to compete or not.

**4. CHOREOGRAPHY FEES:** Most competition companies have outside choreographers brought into the studio to choreograph dance numbers for competition. The fees associated with paying for the choreography will be divided among the company members and each student will be responsible for their part of the choreography fee.

**5. MASTER CLASS WORKSHOPS:** Company students may be required to attend Master Classes throughout the year. Whether or not your child is able to attend a COMPANY REQUIRED master class, you will be responsible to pay the master class fee.

**6. TUITION/BILLING:** Your account will be billed a prepaid MONTHLY TUITION on the 1<sup>st</sup> of each month. **PAYMENT IS DUE ON THE 1<sup>st</sup> OF EACH MONTH. Monthly tuition stays the same whether there are 3, 4 or 5 weeks in the month.** Once tuition has been billed you are responsible to pay for that month whether you attend classes or not. You will not receive an invoice in the mail. Tuition that is not paid by the 10<sup>th</sup> WILL incur a \$15 late fee. **NO REFUNDS** will be given for classes not attended. Tuition that is not received by the 20<sup>th</sup> of the month will result in your child being unable to attend classes and you will still be responsible for paying tuition whether your child is in class or not. **Students also run the risk of being removed from competition dance numbers if tuition is more than 1 month delinquent.** Tuition that is 2 months delinquent WILL be sent to collections. Unpaid tuition, costume fees, studio rentals or other charges that are sent to collections or retrieved in court will result in you paying tuition/fee amounts as well as any legal or court fees incurred to Center Stage.

**7. PAYMENTS/NFS Fee:** We accept Checks, Cash, Debit and Major Credit Cards. If a check is returned for Non-Sufficient Funds, your account will be charged a \$25 NSF fee. Any amounts not paid on time shall accrue interest at 30% per annum. In any dispute arising from the provisions of this agreement the prevailing party shall be entitled its attorney's fees and costs.

**8. CREDIT CARD REQUIREMENTS:** We request a credit card number to be on file for each student. By signing this contract you agree to have your **credit card charged for tuition plus any outstanding balance (ie: studio rental etc.) if payment is not received by the 10<sup>th</sup> of each month.** By signing below you understand that we will process your credit card for ANY balance due. If you do not have a credit card or refuse to provide us with your credit card, you agree that if tuition is not received by the 20<sup>th</sup> of the month your child will not be permitted to attend classes until it is paid. However, you will still be responsible for tuition whether they are attending class or not.

**9. AUTOPAY:** If you choose to register for Autopay, you must tick the authorization box on your registration form or fill out a "Credit Card Authorization Form" at reception. We will then process your tuition payment for you. **Autopays are processed on the 20<sup>th</sup> of each month.** If you have any changes to your credit card details you must fill out a new authorization form. Credit cards that are declined will be charged a \$15 late fee if other payment is not received by the 10<sup>th</sup> of the month.

**10. CHANGING or DROPPING CLASSES:** You may **NOT** drop company or any company required classes. If you are registered for any classes that are not included with your company fees, the following applies: You may not drop classes to take effect in the current month you are in. **You must complete and sign a "CLASS CHANGE FORM" by the 25<sup>th</sup> of the current month to have your class change/drop effective for the following month.** The class schedule change will then take effect for the following month. Your class will **NOT** be dropped or changed by informing your instructor. You **MUST** complete the class change form to make your change effective. There is a \$5 fee each time you make a change/drop to your class schedule. **By signing below you agree that if you do not fill out the "CLASS CHANGE FORM" by the 25<sup>th</sup> of the month you will be responsible for monthly tuition payments until the change/drop form is received in writing. NO REFUNDS will be given for classes not attended.** Drop forms are available at reception. **REMEMBER, if you need to drop non-company classes, but do not complete a drop form, your tuition will continue to be charged and you will be responsible for tuition until the time we receive your drop form which will take effect the month after we receive your form.**

**11. RELEASE:** By signing this contract you agree to release and forever discharge, Center Stage and their employees from any liabilities growing out of or related to any activities in which you/student may participate in. You understand that this is a full and complete release for all injuries or damages which you/student may sustain as a result of my/student participation in any activities, regardless of the specific cause thereof.

**12. STUDIO RENTAL:** Students may rent a studio at Center Stage for practice or private lessons. Payment is required on the date of EACH rental. Before you use the studio you **MUST** fill in the required information on the Studio Rental sheet. You must check in at reception BEFORE entering any studio and payment is due before you begin your lesson in the studio. If you are found in a studio without reporting to reception first and paying your studio fee, you will be charged a \$35 fee and risk being removed from the studio.

**13. PARENT RESPONSIBILITY:** PLEASE pick up your child after their class or classes have been completed. Please **do not leave your child here any longer than 15 minutes** before or after their class schedule has started or finished. Parents may be charged a \$20 fee for students who are left at the studios unattended. THANK YOU.

**14. CLASS OBSERVATION:** Due to student distraction, Center Stage policy does not allow parents into any studio while class is in session. You may enter the studio in the last 5 minutes of class if it is approved in advance by the instructor.

**15. CLASS ATTENDANCE:** **If you attend a class that you are not registered for, you will be charged a full month's tuition for that class. No credit or refund will be given for classes that you are registered for, but unable to attend.** To make non-company class changes you must complete the class change form available at reception.

**16. ENFORCEMENT:** If any legal action arises from the provisions of this agreement, the prevailing party is entitled to recover its attorney's fees and costs. Interest on any outstanding amounts owed to Center Stage shall accrue interest at 30% per annum.

**By signing below, I understand and agree to ALL contract terms and rules that are listed above:**

Students Name: \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_  
(Responsible Party/Parent/Guardian)